

September 12, 2007

Dear St. Ann's Academy Parents,

We are excited to offer you a new service this school year: The St. Ann's Academy On-line School Store! Easy payments can be made at home through the on-line shop for items such as Hot Dog Lunch, Hot Lunch, Pizza Lunch, School Milk, the school yearbook, and field trips.

To access the school store:

1. Go to www.stannsacademy.org (or go directly to www.shop.stanndc.org and skip to step #4).
2. Go to the St. Ann's Parents link.
3. Select the school store link: www.shop.stanndc.org.
4. Select your item (Hot Lunch, School Milk, etc.)
5. Select your child's grade level.
6. Select the link to Check Out. You will be taken to Paypal for payment.
7. **When checking out, please remember to include your child's first and last name in the Special Instructions area as well as your Family ID number, if available.**
8. If you have more than one child at St. Ann's Academy: Please remember to include each child's name and order in the Special Instructions area during payment. For example: Anna 5th grade milk and one slice of pizza, John 3rd grade milk and two slices of pizza.

We hope that you find the latest addition to our website easy to use and customer-service friendly. Thank you for your patience while we work out any first-year "bumps" and "kinks" in the process!

Sincerely,
Mrs. McCormick