

PAYMENT PROCEDURES FOR TUITION, AFTERCARE, EXTENDED CARE, AND OTHER FEES

New procedures are in place regarding payments for tuition, Pre-K aftercare, extended care, and other fees. Please note that no payments will be accepted in school or rectory office.

Tuition Payments: will be automatically deducted from your checking or savings account on the 5th or the 20th of the month, as outlined in your Financial Agreement.

Monthly Pre-K: After/Extended Care Fees: will be automatically deducted from your checking account on the 5th of the month.

Other Fees: Morning Care, Daily (Drop-in, After/Extended Care), Field Trips, Hot Dog Lunch, Catered Lunch, High School Placement Tests, Camp Calleva, Milk Program, will need to be paid on-line by logging onto <http://shop.stannysacademy.org> (please follow the prompts). For your convenience, a dedicated computer will be available for your use in the school computer lab for payment purposes only.

To avoid late fees when debits are unsuccessful, payments must be paid on line before the 1st of the following month.

Debit Date	Returned Debits	Fee Charges
Tuition 5th & 20th of every Month	If your tuition or Child Care debit is returned, payments must be paid on line.	A \$25.00 late fee will be charged to your account if any payments are not received before the 1st of the following month.
Child Care 5th of every Month		